

St Francis temporary Finance Committee

Minutes of meeting held in the St Clare room, St Francis RC Church, Coronation Road, Ascot on the 7<sup>th</sup> July 2016 at 7.30pm

Attendees:

Terry Enga (acting Chair)

Tony Berkeley

Father Kevin Jones

Jan Wilkinson

Gerry Devanney

Apologies:

Henning von Sachsen-Altenburg

1. The minutes of the last meeting held on the 7<sup>th</sup> April were approved.
2. It was noted that the scope of this committee discussed at the previous meeting was formally accepted.
3. The committee reviewed budgetary information presented by Tony, detailing spend for the first 10 months of the church fiscal calendar (September through August).

Tony agreed to update the actuals up until the end of August for the next meeting in September and propose a draft budget to be reviewed at that meeting.

4. Tony briefed the committee on the potential major works required for the church (please see budgetary appendix presented by Tony):
  - a. Tony agreed to work with Derek Hampshire AED Practice and get quotes from surveyors for the structural monitoring required for the subsidence to the main altar area.
  - b. It was agreed that Tony, if approved by Father Kevin in accordance with the authorisation matrix, can organise maintenance to resolve health and safety issues, for example the stair carpet tiles.

A report of any and all such spend will be presented at the next finance committee meeting.

5. It was noted that despite having written to the diocese about the potential Kennel Road land sale in April and followed up in June and July, no response from the diocese has been received as yet.

The sale of this land is considered vital to the needs of the parish and its considerable level of debt. The committee reiterated that they are expecting the diocese to take actions to facilitate the sale at a reasonable market price.

6. The rotating chair for the next meeting will be Gerry; the rotating minute taker will be decided at that meeting.
7. The next meeting will be held at St Francis on 22<sup>nd</sup> September 2016 at 7.30pm.
8. The meeting closed at 8.50pm.